

# APPLICATION FOR BROKER CERTIFICATE

Under the *Nutrient Management Act, 2002*

Complete and sign the application form and submit the original by mail or send a scanned version by e-mail.  
Please print clearly in ink.

## Part 1: Applicant information (Please use your full name as it appears on your government-issued identification)

Applicant Name (full name as it appears on your government issued identification (i.e. driver's licence))

Company Name (if applicable)

Home Mailing Address (include 911, RR # and/or P.O. Box #)

City/Town

Province

Postal Code

Telephone

E-mail Address

## Part 2: Requirements for Certification

### I have

- Completed the Broker Certificate course: \*
- Passed the Broker Certificate exam

\*The Broker Certificate course is not required if you are renewing a valid Broker certificate

## Part 3: Authorized Agent Notification

- Yes, I will act as the authorized agent for the company identified below
  - I agree to notify OMAFRA in writing within 15 days should I cease to be this company's authorized agent; as required in Section 104 (8). I understand that I will be required to submit a Change of Authorized Agent request form, should I be hired by another company to be their authorized agent.
- No, I will not act as the authorized agent for any company

If yes above, this section to be completed by company owner or designated official

Company Name

Company Telephone

Company Address

- As the company owner or designated official, I certify that the applicant named above as our authorized agent has ongoing and regular involvement in the operational aspects of the company's brokering operation.

Signature of company official

Name and position of company official (please print)

#### Part 4: Notice of Collection and Use of Personal Information

Personal information is collected under the authority of section 42(2) of the Nutrient Management Act, 2002 (NMA). The information, collected by the University of Guelph Ridgetown Campus, will be used for administrative purposes, including: (a) the support of the certification and licensing program under the NMA, including future communications, research, training, certification, program development, plan approvals, monitoring and compliance; and (b) will be added to an informational database. The information collected will be shared with the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment and Climate Change and may be subject to disclosure under the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F. 31, as amended. If you have any questions or require further information, please contact the Program Manager, Business Development Centre, Ridgetown Campus at 519-674-1500, ext. 63576.

- Yes, I would like my name and company made publicly available on the Broker Certificate holders directory at [www.nutrientmanagement.ca](http://www.nutrientmanagement.ca).

Region you service (fill in only if you want this to appear on the public directory): \_\_\_\_\_

#### Part 5: Declaration

I hereby declare that to the best of my knowledge, all information I have provided in this form is complete and accurate. I further hereby declare that I have completed the training and testing required for the Broker Certificate.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Submit Application to:**

Nutrient Management Training  
Attention: Janet Nauta  
University of Guelph Ridgetown Campus  
120 Main Street East  
Ridgetown ON N0P 2C0

E-mail: [rcnman@uoguelph.ca](mailto:rcnman@uoguelph.ca)

Telephone: 1-855-648-1444